





9372665265

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DOMAIN SKILL

Problem Solving

Adaptability

Strong Work Ethic

Time Management

SEMINARS/ WORKSHOPS

NSE- IT DEX 3 days BFSI - Tech, October 2023 Live Stock Trading, 3 day workshop by NMITD, Mumbai

Assest Management, 1 day seminar by NMITD, Mumbai

ACHIEVEMENTS/ POSITIONS OF RESPONSIBILITIES

Committee Member Placement Cell

Event Head ROOBAROO

Creativity Member ROOBAROO



Prashant Suresh Udmale

CAREER OBJECTIVES

To work with an organization that can give me ample opportunities to fully utilize my training and skills, while making a significant contribution to the success of the company.

EDUCATION

MMS/ Finance / 2022 - Pursuing

DES's Navinchandra Mehta Institute of Technology and Development, Mumbai University

Bachelors of Commerce / 2017 - 2020

K.E.S Shroff College of Commerce and Arts, Mumbai University 6.83 CGPA

HSC / Commerce / 2015 - 2017

Esplanade Jr College of Commerce, Maharashtra State Board 74.46%

SSC / 2015

Bharat Mata High School, Maharashtra State Board 58.60%

CERTIFICATIONS

Advanced Excel May, 2023 - NMITD

Ms-Cit

Tally Erp 9

Ms Office

Desktop publishing (DTP)

Adobe Illustrator

WORK EXPERIENCE

Nov 2021 - 2022

Concorde Express, Borivali **Account Assistant**

- · Studied the preparing of account and managing the account of firm.
- · Identified the Errors.
- · Managing and Paying amount at Custom Office.
- · Preparing Bonds & Delivery Order.

Nov 2020 - 2021

Range Forest Office, Borivali **Data Operator**

- · Drafting Letters and RTI
- · Updating data in the register
- · Identify the mangrove area